College of the Redwoods

Dental Assisting Program Advisory Committee Meeting Minutes

Friday, May 17, 2019

AT 101- Dental Health Center Waiting Room

11:00AM – 1:00 PM

Members Present: Kelly Herring (RDA), Nicole Johnson (RDA), James Mattson (DDS), Harold Nemetz (DDS), John Willis (DDS), Hillary Reed(RDAEF) Jamie Sehon(Secretarial Support), Barb Taylor (RDA), Raynell Tindall (RDA), Taylor Walsh (RDA)

1. Called to order at 11:00 am by Hillary Reed.

2. Approved the meeting minutes from November 8, 2018.

3. Provided Legislative Update:

* Dental Board of California is currently revising Dental Assisting Program Audit Process. College of the Redwoods began the audit process March 2018 and was cited for nine deficiencies, all were addressed in the 30 day time frame. Continued Program approval was awarded on February 14, 2019. Audits are scheduled to occur every 5 years.
* Dental Board of California is currently conducting a Sunset Review which will result in some changes to Dental Assisting Program curriculum, but changes have not yet been announced.

4. Provided Commission on Dental Accreditation (CODA) Site Visit Update:

* Informed the committee that the site visit on November 8-9, 2018 resulted in two recommendations that must be addressed prior to June 1, 2019. The first recommendation (DA Standard 2-17) requires language in the syllabus and handbook stating that students will be required to complete **2** FMX on patient’s prior to internship assignment. The second recommendation (DA Standard 2-17, b) requires specific criteria for measuring levels of competence for each component of a given procedure in DA 154, DA 155, DA 156, DA 164, and DA 165. Currently the “Preclinical Competency Tracking Sheet(s)” are being revised for each of the above lab courses as well as the “Student Remediation Policy” and “Remediation Contract” in the Program Handbook. Additionally a “Dental Assisting Skill Level Competency Policy” is in rough draft format. Advisory Committee members gave verbal feedback on the revisions and drafts of Program policies.

5. Provided Assessment Results:

* Discussed assessment results. Inquired about “oral health risk assessment”, confirmed with Advisory Committee members that the dentist is responsible and the RDA provides basic hygiene instruction. Discussed patient education as it relates to radiation exposure in the dental setting. Brainstormed ideas for revisions on the DA 167 Clinical and Internship Time Sheets.

6. Provided Program Update:

* Reported 13 students graduated and 7 were currently employed and 6 were looking for employment, 1 was admitted to Hygiene Program. Additionally informed that 30 students had been accepted for the 2019-2020 academic year. Recruitment efforts have been made with counseling and advising due to high demand in the area.
* Discussed starting pay rates locally. Discussed soft skills needed.
* Discussed common duties performed in the office. Solicited input regarding preparedness in several areas including temporization, impression taking, study models, and suture removal

7. Provided Dental Health Center Update:

* Reported revenue of $50,400 for Dental Health Center the 2018-2019 academic year.
* Reported that Dr. di Bari plans to return on Mondays and Wednesdays and Dr. Mattson plans to return occasional Wednesdays. Additionally, hoping to recruit Dr. Epperson, Dr. Wonenberg and Dr. Jaso to possibly pick-up some days periodically in the Dental Health Center.
* Reported Lindsey Lucas, RDH and Kristen Westfall, RDH plan to return working occasional Wednesdays, and that someone recently inquired about picking up occasional Mondays.

7. Solicited Community Updates:

* Barb Taylor of Redwoods Rural Dental Health Center discussed an opportunity for students to participate in community outreach in the Rio Dell Elementary, Fortuna High School, and East High. Additionally, discussed referring patients’ to the Dental Health Center for digital radiographs so student would meet the 2 FMX requirement in the fall semester.
* Advisory committee members strongly supported the students interning in the beginning of the spring semester. Collectively they added that hosting an intern is a privilege.
* Solicited feedback from input from conversations with local dentists from the Humboldt Del Norte Dental Society meeting honoring three scholarship awardees at Gabriel’s on 5-17-19.
* Solicited possible equipment updates with available funding. Updated that CTEA funding will provide new radiography equipment, upholstery, and fund a temporary aid position.